



Guideline

Glossary – Regulatory Operations

1. Definitions from Validation Guideline

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| Validation | Assurance by an independent and competent expert that the matters agreed in the Scope have been reviewed and assessed against a range of standards to ensure an appropriate standard has been selected; and to ensure that the item has been designed and where appropriate manufactured to comply with relevant parts of the standard. |
| Verification | Confirming by inspection that a particular component or system has been properly manufactured, serviced, installed, tested, commissioned, maintained, etc. |
| Conditional Validation | Any Validation report or submission that contains qualifications such as “This acceptance is conditional upon the list of action items being closed out or “... is conditional upon satisfactory review of final inspection certificates”. |
| Safety Case | In this document, a reference to a Safety Case should be taken to be the Safety Case (or Safety Case revision) for the stage in the life of the facility for which the Validation is being considered. |
| Operator | The operator of the facility is responsible for liaising with NOPSA such that the Scope of Validation may be agreed, and for submitting the Validation, information regarding the Validator, and Safety Case, to NOPSA. |
| Validator | The Validator is responsible for providing an independent assessment of those elements identified and agreed in the Scope of Validation. The Validator may be an individual or an organisation. |
| NOPSA OHS inspector | The OHS inspector is responsible for assessing the Safety Case and providing a recommendation to the Safety Authority. |
| Safety Authority | Typically NOPSA Team Leaders have delegated authority to act for the Safety Authority. In this process that means a delegated representative of the Safety Authority can decide what “reasonable assurance” would be required for any particular set of circumstances. |

2. Definitions from Safety Case Assessment Policy (N-04300-PL0052)

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| Designated Authority (DA) | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| Safety Case | A document produced by the operator of a facility which: <ul style="list-style-type: none"> • identifies the hazards and risks • describes how the risks are controlled • describes the safety management system in place to ensure that the controls are effectively and consistently applied |
| Shall | a mandatory requirement |
| Should | a recommended course of action |
| Lead Assessor | OHS inspector allocated to act as the Project Manager and primary assessor for a Safety Case submission. By default the Lead Assessor will be the OHS inspector allocated to the operator of the facility to which the case applies. |
| OHH | Occupational Health Hazard [this includes health hazards (e.g. noise, heat, food poisoning) as well as individual safety hazards (e.g. slips, trips, falls; dropped objects)]. |
| Submission | Documentation and information formally sent to the Safety Authority for (or as requested during the process of) assessment. |
| Addresses | Considers, demonstrates, describes, details, identifies, includes, provides for, or specifies (as applicable). |

3. Definitions from Diving Policy (N-04500-PL0054)

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| Diving Contractor | Person who enters into a contract to conduct a diving project |
| Operator | 'Operator' for a diving project: <ul style="list-style-type: none"> • if the facility associated with the project is a pipeline- the person registered as the operator of the pipeline under the Petroleum (Submerged Lands) (Pipelines) Regulations 2001; or • if the facility associated with the project is not a pipeline- the person registered as the operator of the pipeline under the Petroleum (Submerged Lands) (Management of Safety on Offshore) Regulations 1996 |

4. Definitions from Diving SOP (N-04500-SOP0218)

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| Diving Contractor | Person who enters into a contract to conduct a diving project |
| NOPSA Facility Focal Point | OHS Inspector who has been allocated to a specific operator's facility |
| NOPSA Focal Point | OHS Inspector allocated to a specific operator or diving contractor |
| Operator | 'Operator' for a diving project: <ul style="list-style-type: none"> • if the facility associated with the project is a pipeline- the person registered as the operator of the pipeline under the Petroleum (Submerged Lands) (Pipelines) Regulations 2001; or • if the facility associated with the project is not a pipeline- the person registered as the operator of the pipeline under the Petroleum (Submerged Lands) (Management of Safety on Offshore) Regulations 1996 |
| Lead assessor | OHS inspector assigned to lead the assessment |

5. Definitions from Pipeline Policy (N-04400-PL0053)

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| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| Pipeline management plan (PMP) in force for a pipeline | A pipeline management plan for a pipeline: <ul style="list-style-type: none"> • submitted by or for the pipeline licensee; and • accepted under the Petroleum (Submerged Lands) (Pipelines) Regulations 2001 (or, if the pipeline management plan is accepted in part, that part of the pipeline management plan that is accepted); and • as revised from time to time under the regulations; and • for which the acceptance has not been withdrawn. |
| Pipeline Safety Management Plan (PSMP) | Components of a pipeline management plan that provide for the health and safety of persons at or near the pipeline. |
| ALARP | As Low As Reasonably Practicable |
| SMS | Safety Management System |

6. Definitions from Pipeline SOP (N-04400-SOP0223)

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| OHH | Occupational Health Hazard [this includes health hazards (e.g. noise, heat, food poisoning) as well as individual safety hazards (e.g. slips, trips, falls; dropped objects)] |
| PMP | Pipeline Management Plan |

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| PSMP | Pipeline Safety Management Plan |
| SPAЕ | Significant pipeline accident event |

7. Definitions from N-01000 Policy - Operator Nomination Registration and Deregistration (N-01000-PL0002)

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| Facility Operator | <p>A vessel or structure defined as a facility in Schedule 3 of the OPGGSA 2006.</p> <p>The person who, under the regulations, is taken to be the operator of that facility or proposed facility.</p> |
| 'day-to-day' management and control | <p>A proposed operator (whether a company or an individual) would need to have:</p> <ol style="list-style-type: none"> 1. On a routine or daily basis, charge of, and the exercise of, direction over safety related matters at the facility such that the operator can meet the operator's duty of care under clause 9 of Schedule 3 of the OPGGSA 2006, including: <ol style="list-style-type: none"> a. the provision and maintenance of a safe physical environment at the facility; b. Implementation and maintenance of safe systems of work at the facility that are safe; c. Implementation and maintenance of appropriate procedures and equipment for the control of, and response to, emergencies at the facility; 2. The ability in practice to make the decisions in respect of the provision and allocation of resources on the facility (both in terms of the workforce and the physical environment) that will enable the proposed operator to fulfil the operator's duties of care under clause 9 of Schedule 3 of the OPGGSA 2006, and 3. Employed an individual who is physically present at the facility and who is, as far as the workforce at the facility are concerned, at the top of the chain of command in relation to all activities at the facility and the physical environment at the facility. <p>Note: NOPSA's Guidance Note GL7 describes the key criteria on which NOPSA needs to be satisfied to register a person as the operator of a facility.</p> |

8. Definitions from N-01000 SOP Operator Nomination and Registration (N-01000-SOP0003)

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|-------------------------------------|---|
| Facility Operator | A vessel or structure defined as a facility in Schedule 3 of the OPGGSA 2006. The person who, under the regulations, is taken to be the operator of that facility or proposed facility. |
| 'day-to-day' management and control | A proposed operator (whether a company or an individual) would need to have: <ol style="list-style-type: none"> 1. On a routine or daily basis, charge of, and the exercise of, direction over safety related matters at the facility such that the operator can meet the operator's duty of care under clause 9 of Schedule 3 of the OPGGSA 2006, including: <ol style="list-style-type: none"> a. the provision and maintenance of a safe physical environment at the facility; b. Implementation and maintenance of safe systems of work at the facility that are safe; c. Implementation and maintenance of appropriate procedures and equipment for the control of, and response to, emergencies at the facility; 2. The ability in practice to make the decisions in respect of the provision and allocation of resources on the facility (both in terms of the workforce and the physical environment) that will enable the proposed operator to fulfil the operator's duties of care under clause 9 of Schedule 3 of the OPGGSA 2006, and 3. Employed an individual who is physically present at the facility and who is, as far as the workforce at the facility are concerned, at the top of the chain of command in relation to all activities at the facility and the physical environment at the facility. <p>Note: NOPSA's Guidance Note GL7 describes the key criteria on which NOPSA needs to be satisfied to register a person as the operator of a facility.</p> |

9. Definitions from N-01000 SOP Deregistration (N-01000-SOP0288)

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|-------------------------------------|---|
| Facility Operator | A vessel or structure defined as a facility in Schedule 3 of the OPGGSA 2006. The person who, under the regulations, is taken to be the operator of that facility or proposed facility. |
| 'day-to-day' management and control | A proposed operator (whether a company or an individual) would need to have: <ol style="list-style-type: none"> 1. On a routine or daily basis, charge of, and the exercise of, direction over safety related matters at the facility such that the operator can meet the operator's duty of care under clause 9 of Schedule 3 of the OPGGSA 2006, including: <ol style="list-style-type: none"> d. the provision and maintenance of a safe physical environment at the facility; e. Implementation and maintenance of safe systems of work at the facility that are safe; f. Implementation and maintenance of appropriate procedures and equipment for the control of, and response to, emergencies at the facility; 2. The ability in practice to make the decisions in respect of the provision and allocation of resources on the facility (both in terms of the workforce and the physical environment) that will enable the proposed operator to fulfil the operator's duties of care under clause 9 of Schedule 3 of the OPGGSA 2006, and 3. Employed an individual who is physically present at the facility and who is, as far as the workforce at the facility are concerned, at the top of the chain of command in relation to all activities at the facility and the physical environment at the facility. <p>Note: day-to-day management and control is not defined in the OPGGSA 2006 or the Regulations. The above definition was provided by the Australian Government Solicitor (AGS).</p> |

10. Definitions from N-05000 Policy – Compliance and Enforcement (N-05000-PL0067)

For the purposes of this policy document:

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| Compliance | Meeting of the requirements of the relevant legislation, regulations, safety cases, pipeline safety management plans, etc, and good industry practice. |
| Compliance and Enforcement Action | Covers activities which fall within the scope of the NOPSA Compliance and Enforcement Policy. These include all persuasive dealings with responsible parties which result in: <ul style="list-style-type: none"> • issue of verbal warnings; |

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| | <ul style="list-style-type: none"> • issue of written warnings; • issue of improvement notices; • issue of prohibition notices; • issue of directions not to disturb; • prosecution; or • withdrawal of acceptances (of safety cases, pipeline safety management plans, etc). |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006 or relevant State or Territory equivalent. |
| Non-compliance issue | An act that may or has led to a failure to comply with the relevant legislation or a document the legislation requires compliance with e.g. a safety case. |
| Occupational Health and Safety (OHS) inspector | A person who is appointed under section 680 OPGGSA 2006 or the relevant State or Territory equivalent. |
| Operator | Person taken to be the operator of a facility or proposed facility who has day-to-day management and control of the facility or proposed facility and operations at the facility, and has overall responsibility for health and safety at a facility. |
| Prosecution | Proceedings by which a regulated entity is brought to trial for a criminal offence. |
| Serious non-compliance | A failure to comply with the relevant legislation that may lead to prosecution. |

11. Definitions from Field Development Plan Assessment Policy (N-04100-PL0243)

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| Designated Authority (DA) | The relevant State/NT Minister responsible for petroleum, as defined by ss 70, 71 of the OPGGSA 2006. [Note: As in the DITR Guideline, the term Designated Authority may also be used to describe State/NT officials where those officials assist the DA or have powers delegated to them by the DA] |
| DITR | Commonwealth Department of Industry, Tourism and Resources |
| Field Development Plan | A document setting out the proponent's proposals for development of offshore petroleum resources, prepared as part of the process of obtaining a production or infrastructure license. |
| Finalised Field Development Plan | A version of the Field Development Plan provided by a proponent when making a formal application for a production or infrastructure license. |
| Joint Authority | The Commonwealth Minister for Industry, Tourism and Resources and the relevant State/NT Minister, as defined by s38 of the OPGGSA 2006. [Note: As in the DITR Guideline, the term Joint Authority may also be used to describe Commonwealth and State/NT officials where those officials assist the Joint Authority] |

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| Joint Technical Paper (JTP) | Technical document, prepared by the Director and staff of the relevant State/NT department and DITR in response to a Preliminary Field Development Plan, which is provided to the proponent |
| Joint Technical Report (JTR) | Technical document, prepared by the Director and staff of the relevant State/NT department and DITR in response to the Finalised Field Development Plan, which is provided to the Joint Authority |
| Preliminary Field Development Plan | A version of the Field Development Plan provided by a proponent in advance of making a formal application for a production or infrastructure license |

12. Definitions from Field Development Plan SOP (N-04100-SOP0246)

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| Designated Authority (DA) | The relevant State/NT Minister responsible for petroleum, as defined by ss 70, 71 of the OPGGSA 2006. [Note: As in the DITR Guideline, the term Designated Authority may also be used to describe State/NT officials where those officials assist the DA or have powers delegated to them by the DA] |
| DITR | Commonwealth Department of Industry, Tourism and Resources |
| Field Development Plan | A document setting out the proponent's proposals for development of offshore petroleum resources, prepared as part of the process of obtaining a production or infrastructure license. |
| Finalised Field Development Plan | A version of the Field Development Plan provided by a proponent when making a formal application for a production or infrastructure license |
| Joint Authority | The Commonwealth Minister for Industry, Tourism and Resources and the relevant State/NT Minister, as defined by s38 of the OPGGSA 2006. [Note: As in the DITR Guideline, the term Joint Authority may also be used to describe Commonwealth and State/NT officials where those officials assist the Joint Authority] |
| Joint Technical Paper (JTP) | Technical document, prepared by the Director and staff of the relevant State/NT department and DITR in response to a Preliminary Field Development Plan, which is provided to the proponent. |
| Preliminary Field Development Plan | A version of the Field Development Plan provided by a proponent in advance of making a formal application for a production or infrastructure license. |

13. Definitions from N-02000 Inspections and Audits Policy (N-02000-PL0025)

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| Corporate audit | A high level review of an Operator's management systems resulting from possible systemic failure through the organisation. These audits focus on organisations. |
| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions, which excludes most OHS functions, under OPGGSA 2006 on behalf of the Commonwealth. |
| DPP | Diving Project Plan. |
| DSMS | Diving Safety Management Systems. |
| Facility | As defined by Schedule 3, Clause 4 OPGGSA 2006. This is focused on the undertaking of certain activities at vessels or structures including recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP or other relevant information. |
| OHS | Occupational Health and Safety. |
| OHS inspector | A person who is appointed under section 680 OPGGSA 2006. |
| Operator | Relating to a facility, or proposed facility, means a person registered under regulation 7 (MoSOF) as the operator for the facility or proposed facility by the Safety Authority. |
| PSMP | Pipeline Safety Management Plan. |
| Regulated Business Premises | As defined by OPGGSA 2006, Schedule 3, Clause 3 and 5 and means a facility or premises that are occupied by a person who is the operator of a facility and used, or proposed to be used, wholly or principally in connection with offshore petroleum operations. |
| Themed audits | Examinations of management stem elements relevant to a nominated theme, focusing on facilities, regulated business premises and other premises. Triggered from a National Programme or a finding from a planned inspection, |

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| | assessment or investigation. |
| SMS | Safety Management System |

14. Definitions from N-02000 Planned Inspection Programme SOP (N-02000-SOP0289)

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| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| DPP | diving project plan |
| DSMS | diving safety management system |
| Facility | As defined by Schedule 3, Clause 3 and 5 OPGGSA 2006. This is focused on structures undertaking activities such as vessels or structures whether floating or fixed, whether in use or being prepared for use. Categories of activities include recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP. |
| OHS inspector | A person who is appointed under section 680 OPGGSA 2006. |
| Operator | Person taken to be the operator of the facility or proposed facility who has overall responsibility for safety at a facility and its activities. |
| PSMP | Pipeline Safety Management Plan. |

15. Definitions from N-02000 PI Preparation SOP (N-02000-SOP0290)

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| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| DPP | diving project plan |
| DSMS | diving safety management system |
| Facility | As defined by Schedule 3, Clause 4 OPGGSA 2006. This is |

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| | focused on structures undertaking activities such as vessels or structures whether floating or fixed, whether in use or being prepared for use. Categories of activities include recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP. |
| OHS inspector | A person who is appointed under section 680 OPGGSA 2006. |
| Operator | Person taken to be the operator of the facility or proposed facility who has overall responsibility for safety at a facility and its activities. |
| PSMP | Pipeline Safety Management Plan. |

16. Definitions N-02000 – Conducting Planned Inspection (N-02000-SOP0291)

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| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| DPP | diving project plan |
| DSMS | diving safety management system |
| Facility | As defined by Schedule 3, Clause 4 OPGGSA 2006. This is focused on structures undertaking activities such as vessels or structures whether floating or fixed, whether in use or being prepared for use. Categories of activities include recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP. |
| OHS inspector | A person who is appointed under section 680 OPGGSA 2006. |

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| Operator | Person taken to be the operator of the facility or proposed facility who has overall responsibility for safety at a facility and its activities. |
| PSMP | Pipeline Safety Management Plan. |

17. Definitions from Post Inspection SOP (N-02000-SOP0292)

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| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| DPP | diving project plan |
| DSMS | diving safety management system |
| Facility | As defined by Schedule 3, Clause 4 OPGGSA 2006. This is focused on structures undertaking activities such as vessels or structures whether floating or fixed, whether in use or being prepared for use. Categories of activities include recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP. |
| OHS inspector | A person who is appointed under section 680 OPGGSA 2006. |
| Operator | Person taken to be the operator of the facility or proposed facility who has overall responsibility for safety at a facility and its activities. |
| PSMP | Pipeline Safety Management Plan. |

18. Definitions from N-03000 Investigations Policy

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| Breach | A failure to comply with the relevant legislation. |
| Compliance | Meeting the requirements of the relevant legislation. |
| Designated Authority | As defined in OPGGSA 2006 ss 70, 71 |
| Inspection | As defined in OPGGSA 2006 Sch.3 Cl 3 and 5 |

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| Investigation | As described in AGIS, Chapter 4 . Note that in the relevant legislation, 'investigation' is a type of 'inspection', see above. |
| OHS inspector | Any inspector appointed by the Safety Authority, whether employed or not (As defined in OPGGSA 2006 Sch.3 Cl 3 and 5). |
| Operator | As defined in OPGGSA 2006 Sch.3 Cl 3 and 5 |
| Operational intelligence | Information relating to operational matters for example: notifications of incidents, allegations, complaints, whistleblowers, inspection findings, etc. Equivalent to the term 'allegation' used in AGIS. |
| Representative of the Safety Authority (RSA) | The NOPSA CEO and anyone delegated by the CEO to act for the Safety Authority |
| Safety Authority | NOPSA |
| Safety Authority staff | everyone employed by the Safety Authority |



Guideline

Glossary – Regulatory Operations

19. Definitions in Alphabetical Order

| Term | Definition |
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| 'day-to-day' management and control | <p>A proposed operator (whether a company or an individual) would need to have:</p> <ol style="list-style-type: none"> 1. On a routine or daily basis, charge of, and the exercise of, direction over safety related matters at the facility such that the operator can meet the operator's duty of care under clause 9 of Schedule 3 of the OPGGSA 2006 Sched.3, including: <ol style="list-style-type: none"> g. the provision and maintenance of a safe physical environment at the facility; h. Implementation and maintenance of safe systems of work at the facility that are safe; i. Implementation and maintenance of appropriate procedures and equipment for the control of, and response to, emergencies at the facility; 2. The ability in practice to make the decisions in respect of the provision and allocation of resources on the facility (both in terms of the workforce and the physical environment) that will enable the proposed operator to fulfil the operator's duties of care under clause 9 of Schedule 3 of the OPGGSA 2006, and 3. Employed an individual who is physically present at the facility and who is, as far as the workforce at the facility are concerned, at the top of the chain of command in relation to all activities at the facility and the physical environment at the facility. <p>Note: day-to-day management and control is not defined in the OPGGSA 2006 or the Regulations. The above definition was provided by the Australian Government Solicitor (AGS).</p> |
| Addresses | Considers, demonstrates, describes, details, identifies, includes, provides for, or specifies (as applicable) |
| ALARP | As Low As Reasonably Practicable |
| Breach | A failure to comply with the relevant legislation. |
| Compliance | Meeting of the requirements of the relevant legislation, regulations, safety cases, pipeline safety management plans, etc, and good industry practice. |
| Compliance | Meeting the requirements of the relevant legislation. |

| Term | Definition |
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| Compliance and Enforcement Action | Covers activities which fall within the scope of the NOPSA Compliance and Enforcement Policy. These include all persuasive dealings with responsible parties which result in: <ul style="list-style-type: none"> • issue of verbal warnings; • issue of written warnings; • issue of improvement notices; • issue of prohibition notices; • issue of directions not to disturb; • prosecution; or • withdrawal of acceptances (of safety cases, pipeline safety management plans, etc). |
| Conditional Validation | Any Validation report or submission that contains qualifications such as “This acceptance is conditional upon the list of action items being closed out ...or “... is conditional upon satisfactory review of final inspection certificates...”. |
| Corporate audit | A high level review of an Operator’s management systems resulting from possible systemic failure through the organisation. These audits focus on organisations. |
| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| Designated Authority | The relevant Minister of State or Northern Territory who is empowered to take specified actions, which excludes most OHS functions, under OPGGSA 2006 on behalf of the Commonwealth. |
| Designated Authority | As defined in OPGGSA 2006 ss.70, 71 |
| Designated Authority (DA) | The relevant Minister of State or Northern Territory who is empowered to take specified actions under OPGGSA 2006 on behalf of the Commonwealth. |
| Designated Authority (DA) | The relevant State/NT Minister responsible for petroleum, as defined by ss.70, 71 of the OPGGSA 2006. [Note: As in the DITR Guideline, the term Designated Authority may also be used to describe State/NT officials where those officials assist the DA or have powers delegated to them by the DA] |
| DITR | Commonwealth Department of Industry, Tourism and Resources |
| Diving Contractor | Person who enters into a contract to conduct a diving project |
| DPP | Diving Project Plan. |
| DSMS | Diving Safety Management Systems. |
| Facility | As defined by Schedule 3, Clause 4 <i>Offshore Petroleum and Greenhouse Gas Storage Act 2006</i> . This is focused on structures undertaking activities such as vessels or structures whether |

| Term | Definition |
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| | floating or fixed, whether in use or being prepared for use. Categories of activities include recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Facility Operator | A vessel or structure defined as a facility in Schedule 3 of the OPGGSA 2006 The person who, under the regulations, is taken to be the operator of that facility or proposed facility. |
| Facility | As defined by Schedule 3, Clause 4 OPGGSA 2006. This is focused on the undertaking of certain activities at vessels or structures including recovery, processing, storage, offloading of petroleum, accommodation, drilling, laying pipes, erection/dismantling. |
| Field Development Plan | A document setting out the proponent's proposals for development of offshore petroleum resources, prepared as part of the process of obtaining a production or infrastructure license |
| Finalised Field Development Plan | A version of the Field Development Plan provided by a proponent when making a formal application for a production or infrastructure license |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006 or relevant State or Territory equivalent. |
| Inspection | An inspection conducted under Part 4 of Schedule 3 OPGGSA 2006. |
| Inspection | As defined in OPGGSA 2006 Sch.3 Cl 3 and 5 |
| Investigation | As described in AGIS, Chapter 4. Note that in the relevant legislation, 'investigation' is a type of 'inspection', see above. |
| Joint Authority | The Commonwealth Minister for Industry, Tourism and Resources and the relevant State/NT Minister, as defined by s390 of the OPGGSA 2006. [Note: As in the DITR Guideline, the term Joint Authority may also be used to describe Commonwealth and State/NT officials where those officials assist the Joint Authority] |
| Joint Technical Paper (JTP) | Technical document, prepared by the Director and staff of the relevant State/NT department and DITR in response to a Preliminary Field Development Plan, which is provided to the proponent |
| Lead Assessor | OHS inspector allocated to act as the Project Manager and primary assessor for a Safety Case submission. By default the Lead Assessor will be the OHS inspector allocated to the operator of the facility to which the case applies |
| Lead assessor | OHS inspector assigned to lead the assessment |
| Non-compliance issue | An act that may or has led to a failure to comply with the relevant legislation or a document the legislation requires compliance with |

| Term | Definition |
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| | e.g. a safety case. |
| NOPSA Facility Focal Point | OHS Inspector who has been allocated to a specific operator's facility |
| NOPSA Focal Point | OHS Inspector allocated to a specific operator or diving contractor |
| NOPSA OHS inspector | The OHS inspector is responsible for assessing the Safety Case and providing a recommendation to the Safety Authority. |
| Occupational Health and Safety (OHS) inspector | A person who is appointed under section 680 OPGGSA 2006 or the relevant State or Territory equivalent. |
| OHH | Occupational Health Hazard [this includes health hazards (e.g. noise, heat, food poisoning) as well as individual safety hazards (e.g. slips, trips, falls; dropped objects)] |
| OHS | Occupational Health and Safety. |
| OHS inspector | A person who is appointed under section 680 <i>Offshore Petroleum and Greenhouse Gas Storage Act 2006</i> . |
| OHS inspector | A person who is appointed under section 680 OPGGSA 2006. |
| OHS inspector | Any inspector appointed by the Safety Authority, whether employed or not (as defined in OPGGSA 2006 Sch.3 Cl. 3 and 5). |
| Operational intelligence | Information relating to operational matters for example: notifications of incidents, allegations, complaints, whistleblowers, inspection findings, etc. Equivalent to the term 'allegation' used in AGIS. |
| Operator | Person taken to be the operator of the facility or proposed facility who has overall responsibility for safety at a facility and its activities. |
| Operator | 'Operator' for a diving project: <ul style="list-style-type: none"> • if the facility associated with the project is a pipeline- the person registered as the operator of the pipeline under the Petroleum (Submerged Lands) (Pipelines) Regulations 2001; or • if the facility associated with the project is not a pipeline- the person registered as the operator of the pipeline under the Petroleum (Submerged Lands) (Management of Safety on Offshore) Regulations 1996 |
| Operator | Person taken to be the operator of a facility or proposed facility who has day-to-day management and control of the facility or proposed facility and operations at the facility, and has overall responsibility for health and safety at a facility. |
| Operator | Relating to a facility, or proposed facility, means a person registered under regulation 7 (MoSOF) as the operator for the |

| Term | Definition |
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| | facility or proposed facility by the Safety Authority. |
| Operator | Person taken to be the operator of the facility or proposed facility who has overall responsibility for safety at a facility and its activities. |
| Operator | As defined in OPGGSA 2006 Sch.3 Cl. 3 and 5. |
| Operator | The operator of the facility is responsible for liaising with NOPSA such that the Scope of Validation may be agreed, and for submitting the Validation, information regarding the Validator, and Safety Case, to NOPSA. |
| Pipeline management plan (PMP) in force for a pipeline | A pipeline management plan for a pipeline: <ul style="list-style-type: none"> • submitted by or for the pipeline licensee; and • accepted under the Petroleum (Submerged Lands) (Pipelines) Regulations 2001 (or, if the pipeline management plan is accepted in part, that part of the pipeline management plan that is accepted); and • as revised from time to time under the regulations; and • for which the acceptance has not been withdrawn. |
| Pipeline Safety Management Plan (PSMP) | Components of a pipeline management plan that provide for the health and safety of persons at or near the pipeline. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP or other relevant information. |
| Planned inspection | Examination of aspects of a facility, its systems and operations with information obtained from the facility safety case, PSMP or DSMS/DPP. |
| PMP | Pipeline Management Plan |
| Preliminary Field Development Plan | A version of the Field Development Plan provided by a proponent in advance of making a formal application for a production or infrastructure licence |
| Prosecution | Proceedings by which a regulated entity is brought to trial for a criminal offence. |
| PSMP | Pipeline Safety Management Plan |
| Regulated Business Premises | As defined by OPGGSA 2006, Schedule 3, Clauses 3 and 5 and means a facility or premises that are occupied by a person who is the operator of a facility and used, or proposed to be used, wholly or principally in connection with offshore petroleum operations. |
| Representative of the | The NOPSA CEO and anyone delegated by the CEO to act for |

| Term | Definition |
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| Safety Authority (RSA) | the Safety Authority |
| Safety Authority | NOPSA |
| Safety Authority | Typically NOPSA Team Leaders have delegated authority to act for the Safety Authority. In this process that means a delegated representative of the Safety Authority can decide what “reasonable assurance” would be required for any particular set of circumstances. |
| Safety Authority staff | everyone employed by the Safety Authority |
| Safety Case | <p>A document produced by the operator of a facility which:</p> <ul style="list-style-type: none"> • identifies the hazards and risks • describes how the risks are controlled • describes the safety management system in place to ensure that the controls are effectively and consistently applied |
| Safety Case | In this document, a reference to a Safety Case should be taken to be the Safety Case (or Safety Case revision) for the stage in the life of the facility for which the Validation is being considered. |
| Serious non-compliance | A failure to comply with the relevant legislation that may lead to prosecution. |
| Shall | a mandatory requirement |
| Should | a recommended course of action |
| SMS | Safety Management System |
| SMS | Safety Management System |
| SPAЕ | Significant pipeline accident event |
| Submission | Documentation and information formally sent to the Safety Authority for (or as requested during the process of) assessment. |
| Themed audits | Examinations of management stem elements relevant to a nominated theme, focusing on facilities, regulated business premises and other premises. Triggered from a National Programme or a finding from a planned inspection, assessment or investigation. |
| Validation | Assurance by an independent and competent expert that the matters agreed in the Scope have been reviewed and assessed against a range of standards to ensure an appropriate standard has been selected; and to ensure that the item has been designed and where appropriate manufactured to comply with relevant parts |

| Term | Definition |
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| | of the standard. |
| Validator | The Validator is responsible for providing an independent assessment of those elements identified and agreed in the Scope of Validation. The Validator may be an individual or an organisation. |
| Verification | Confirming by inspection that a particular component or system has been properly manufactured, serviced, installed, tested, commissioned, maintained, etc. |